



Wedding Event Contract

Please review information, sign, date and send back to us with initial non-refundable deposit of \$1000.00 to secure the date.

A confirmation of guest count is to be made no later than 14 days prior to the wedding.

Thereafter, the number may be increased at the quoted per person cost, but not decreased.

19% service charge and 8% NYS sales tax will be added to your bill.
50% of wedding estimate will be due 6 months before the wedding, 75% due 3 months before the wedding, 90% due 2 weeks before the wedding and balance due 5 days before the wedding. The final guest count is due 14 days prior to wedding. Preliminary agendas are required 14 business days prior to your wedding with minimum guaranteed attendance. Final floor plans and agendas are required no later than 7 days in advance of your event. An administrative charge of 19% is added to your bill for this catered event which is used to defray the cost of set up, break down and other house expenses. No portion of this charge is distributed to the employees providing service. You are free, but not obligated to add or give a gratuity directly to your servers.

Checks or Cash accepted

SIGNATURE: _____

DATE: _____